

# SAP Calculation Document Request



1.1 Design Stage:

Documents	Sent (Yes / No)
Site plan	
Floor plans	
Elevations	
Sections	
Construction details / specification	
Space Heating (Make and model if known)	
Hot water (Make and model if known)	
Ventilation (Make and model if known)	
Renewable technology (Make and model known)	
Planning decision / notice	
Notes	



## 1.2 As Built Stage

Documents	Sent (Yes / No)
As built Site Plan	
As built floor plans	
As built elevations	
As built sections	
Construction details / specification	
As built MEP drawings	
Space heating specification	
Hot water specification	
Ventilation layouts and specifications	
Lighting layouts / specification	
Renewable technology drawings and specification	
Thermal bridging details	
Air tightness certificate	
Post address	
Notes	



## 1.3 Photos

Foundation and ground floor	Sent (Yes / No)
a. Ground floor perimeter edge insulation	
b. External door threshold	
c. Below damp-proof course on external walls	
External Walls	Sent (Yes / No)
a. Ground floor to wall junction	
b. Structural penetrating elements (e.g. lintels)	
c. Cavity	
Roof	Sent (Yes / No)
a. Joist / rafter level insulation	
b. Eaves and gable edges	
Openings	Sent (Yes / No)
a. Window position in relation to cavity closer of insulation line	
Air tightness	Sent (Yes / No)
a. Air tightness layer / barrier	
Building Services	Sent (Yes / No)
a. Plant equipment including make and model and serial number	
b. Mechanical ventilation ductwork and continuity of insulation	
Notes	